

**CITY OF VACAVILLE
ARTS ADVISORY COMMITTEE**

**MINUTES REGULAR MEETING – November 8, 2006
COUNCIL CHAMBERS
6:00 p.m.**

ITEM 1 - CALL TO ORDER

Chair Teschke called the regular meeting of the Arts Advisory Committee to order at 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Kevin Cullen, Layton Damiano, Christy Dougherty, Richard Gideon, Wanona Ireland, Judy Neal, Philip Nollar, Dieter Teschke and Margie Vasconcelos.

MEMBERS ABSENT: Jenny Barr and Hon Cheng.

STAFF MEMBERS PRESENT: Recreation Supervisor Wallace.

ITEM 2 - PLEDGE OF ALLEGIANCE

Chair Teschke led the pledge of allegiance.

ITEM 3 - APPROVAL OF MINUTES – October 11, 2006

A motion was made by Committee member Gideon, seconded by Committee member Neal, "to approve the minutes as submitted, " motion carried unanimously.

ITEM 4 - APPROVAL OF AGENDA

Chair Teschke asked if there were any additions or corrections to the November Agenda. A motion was made by Committee member Gideon, seconded by Committee member Neal, "to approve the agenda as submitted," motion carried unanimously.

ITEM 5 - PUBLIC COMMENTS - NONE

ITEM 6 - CORRESPONDENCE - NONE

ITEM 7 - PRESENTATION – NONE

ITEM 8 - OLD BUSINESS

ITEM 8a - ARTIST ACHIEVEMENT AWARD PROGRAM

As discussed at October's meeting of the Arts Advisory Committee, Committee members received copies of the draft of Artist Achievement Award press release. Subcommittee Chair Teschke suggested the Committee review the draft press release and send recommended changes to him by November 15, 2006. He will then update the draft of Artist Achievement Award press release to include the recommended changes and will forward the updated press release to the recording secretary and Recreation Supervisor Wallace.

In addition to the Artist Achievement Award press release, Committee members received copies of the Artist Achievement Award application in their Arts Advisory Committee packets. A discussion took place among Committee members and Staff regarding the look and feel of the application as well as Committee suggestions of the application to include replacing, Award/Honor with Achievement and adding check boxes to the categories. Recreation Supervisor Wallace proposed that the subcommittee design and update the Artist Achievement Award application and forward the changes to the recording secretary who will update the application to reflect the modifications.

ITEM 8b - PUBLIC ART CATALOG

1) The Public Art Catalog is a history of all public art belonging to the City to include a picture of the artwork, historical information, and location. The Public Art Catalog is an up-to-date comprehensive in-depth record of all the pieces of the public art collection - catalog of all City purchased and donated public art; the catalog should address art maintenance; and include photographs with artist bio; and should be updated regularly. The Community Services Department designee will record this information in the PastPerfect Museum Software asset register. This software can print the catalog of the Public Art collection and produce an on-line version.

Subcommittee member of the Public Art Catalog Gideon needs to convert the pictures to the format. He referenced the draft of the City of Vacaville Public Art Inventory and Maintenance grid and felt that vital historical information should be included in his portion of the catalog.

2) The City's slideshow is simply a view of samples of the public art collection.

At the October meeting of the Arts Advisory Committee, the Committee agreed to view the Public Art on the City's website slideshow and discuss their recommendations. The Committee decided that the subcommittee of the Public Art Catalog would meet and present a set of recommendations the Committee can vote on.

Committee member Damiano reminded the subcommittee that IT is responsible for the look and feel of the city's website and the subcommittee should keep in mind constraints such as image file and text file.

Chair Teschke felt that the public should have the options to view art and that the art should be accessible so not to disturb staff.

ITEM 8c - PUBLIC ART BROCHURE

The Public Art Brochure includes public art sculptures. Committee member Teschke and Committee member Gideon serve on the subcommittee. Costs for the brochure will come from the Public Art Trust Fund unless money can be raised.

Subcommittee member of The Public Art Brochure Gideon reported that the Public Art Brochure needs to be updated because some of the sculptures in the brochure have been relocated.

ITEM 9 - NEW BUSINESS - NONE

ITEM 10 - STAFF COMMENTS AND REPORTS

Recreation Supervisor Wallace reported that the CreekWalk had a wrap-up meeting and everything will remain the same as this season. In January, he will be seeking two Committee members to serve on the subcommittee for the Creekwalk.

ITEM 11 - COMMITTEE MEMBER COMMENTS AND ITEMS FOR UPCOMING AGENDA

Ex-Officio Organizational member Ireland extended congratulations to Kerry Walker for her recent appointment as Community Services Director.

Chair Teschke mentioned that the welcome to Vacaville sign located by IHOP needs cleaning.

Vice-Chair Gideon spoke with Judy Neal regarding producing public art on post cards for profit. He wants this on January's agenda. He also mentioned that an artist would like to put a mural on private property; he informed her of the Public Art Policy process. Since the artwork will be on private property, the artist does not have to go through the Committee for approval.

ITEM 13 - ADJOURNMENT

There being no further business, the meeting adjourned at 7:14 p.m.

Respectfully submitted,

Zandreal White
Recording Secretary