

CITY OF VACAVILLE



SERVICE AND FACILITY RENTAL FEES

Revised July 2011

Introduction

The City of Vacaville provides a wide range of services and rental facilities to the Vacaville community. These services include maintenance and copying of public records, development-related services such as building permits and planning applications, and many other special services provided through the various City departments. The City also offers many of its facilities for private use on a rental basis. Available facilities include a variety of venues for assembly, banquet, cultural and recreational activities.

The City of Vacaville has established Service and Facility Rental Fees to cover all or part of the cost of providing services and for maintaining the City's rental facilities. The fees were updated by the Vacaville City Council on July 12, 2011. At this meeting, a resolution was approved that provides for an annual adjustment, to be implemented for a total of four years beginning in 2012, based upon the Bureau of Labor Statistic's Consumer Price Index for all Urban Wage Earners and Clerical Workers (CPI-W) for the San Francisco-Oakland-San Jose area. The annual adjustment will reflect the period between May 1 of the preceding year and April 30 of the subject year. Fees may be increased at any time by an amount larger than the CPI adjustment if approved by the City Council.

Questions regarding these services and rental facilities, and the fees that are established to support them, should be addressed to the respective City department that provides the subject service or administers the rental facility. The appropriate department and the related telephone number for each grouping of services and each rental facility are listed for your use. Comments and ideas regarding these services and facilities are always welcome.

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SECTION I. CITY SERVICE FEES

COPYING OF PUBLIC RECORDS

Copies of public records maintained by the City are available from the City department that maintains the particular records.

**Various City Departments
Contact City Clerk @ 707-449-5110**

Service	Rate
Copying of public records	\$.25 per sheet
Copying of plan sheets	\$3.00 per sheet
Copying of video or audio tapes of meetings	Actual charge applied to City by contractor
City documents and reports copied by the City	\$.25 per sheet
City documents and reports copied by contractor	Actual charge applied to City by contractor

DEVELOPMENT SERVICES

1. CONSTRUCTION PERMITS

Field inspection of new construction activity is provided to ensure public safety through compliance with uniform construction codes.

**Building Division of the
Community Development Department
@ 707-449-5152**

Building Permits	Rate
Valuation Basis Permits	
\$1 to 500	\$48
\$501 to 2,000	\$48 for first \$500 + \$1.08 for each additional \$100 or fraction to \$2,000
\$2001 to 25,000	\$64.20 for first \$2,000 + \$11.43 for each additional \$1,000 or fraction to \$25,000
\$25,001 to \$50,000	\$327.09 for first \$25,000 + \$8.26 for each additional \$1,000 or fraction to \$50,000
\$50,001 to 100,000	\$533.47 for first \$50,000 + \$5.72 for each additional \$1,000 or fraction to \$100,000
\$100,001 to 500,000	\$819.22 for first \$100,000 + \$4.45 for each additional \$1,000 or fraction to \$500,000
\$500,001 to 1,000,000	\$2,599.64 for first \$500,000 + \$3.81 for each additional \$1,000 or fraction to \$1,000,000
\$1,000,000+	\$4,504.22 for first \$1,000,000 + \$2.54 for each additional \$1,000 or fraction thereof
Certified Access Specialist Fee Senate Bill 1608, the Construction-Related Accessibility Standards Compliance Act requires the City to retain at least one State-certified accessibility specialist with responsibilities related to accessibility standards.	\$180 applied to each building permit for new multifamily, commercial and industrial permits, non-residential repairs and alteration permits (except mechanical, electrical, and plumbing permits) and non-residential tenant improvement permits.
Building Standards Commission Fee Permit Valuation \$1-\$25,000 \$25,001 - \$50,000 \$50,001 - \$75,000 \$75,001 - \$100,000 \$100,001 plus	\$1.00 \$2.00 \$3.00 \$4.00 \$4.00 plus for every \$25,000 or fraction thereof above \$100,000 add \$1.00
Flat Rate Fee Basis	
Demolition: Residential Non-Residential Other	\$71 per unit \$139 per building \$71
Driveway	\$48
Fireplace, Masonry	\$127
Parking Lot Access	\$74
Reinspection Fee: Residential Non-Residential	\$48 per inspection \$48 per inspection

Processing Fee: Mobile/Modular Home on a permanent foundation	\$48 per section – Residential \$56 per section – Non-Residential
Sign Permit: Value \$0 - \$500 \$501 - \$1,000 Over \$1,000	\$47 \$55 \$55+ \$6.00 for each additional \$1,000
Reactivate Permit Solar Panels: Pool, Space, Water Heater	One-half the amount required for a new permit \$48minimum – Residential \$56minimum – Non-Residential \$48(non residential charged on a valuation basis)
Inspections outside of normal business hours	\$69 per hour, minimum of 2 hours
Temporary Certificate of Occupancy	\$504

Strong Motion Instrumentation Program (SMIP)	Rate
Category 1: Specified Residential Construction (unless over three stories)	\$.10 per \$1,000 building permit valuation
Category 2: Specified Non-Residential Construction & New Residential Over Three Stories	\$.21 per \$1,000 building permit valuation
Category 3: Exempt Projects (plumbing, electrical, mechanical & specified miscellaneous building permits)	\$.00
Grading Permit and Plan Check Fees	Rate
Grading Plan Review Fee	
50 cubic yards of less	No fee
51 to 100 cubic yards	\$15.00
101 to 1,000 cubic yards	\$22.50
1,001 to 10,000 cubic yards	\$30.00
10,001 to 100,000 cubic yards	\$30.00 for first 10,000 cubic yard (c.y.) plus \$15.00 for each additional 10,000c.y. or fraction thereof
100,001 to 200,000 cubic yards	\$165 for first 100,000 c.y. plus \$9.00 for each additional 10,000c.y. or fraction thereof
200,001 cubic yards or more	\$255 for first 200,000 c.y. plus \$4.50 for each additional 10,000 c.y. or fraction thereof
Grading Permit Fee	
50 cubic yards of less	\$15.00
51 to 100 cubic yards	\$22.50
101 to 1,000 cubic yards	\$22.50 for first 100 c.y. plus \$10.50 for each additional 100 c.y. or fraction thereof
1,001 to 10,000 cubic yards	\$117 for first 1,000 c.y. plus \$9 for each additional 1,000 c.y. or fraction thereof
10,001 to 100,000 cubic yards	\$198 for first 10,000 c.y. plus \$40.50 for each additional 10,000 c.y. or fraction thereof
100,000 cubic yards or more	\$562.50 for first 100,000 c.y. plus \$22.50 for each additional 10,000 c.y. or fraction thereof

Plumbing Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.044 per sq. ft.
Addition, Alteration, Etc. Bldg. Permit Valuation: \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$48 \$60 \$60 \$.55 for ea. additional \$1,000 or fraction
Flat Rate Fees	
Miscellaneous Permits	\$48
Pools and Spas	\$48
Re-inspection Fee	\$48
Restore Gas Service	\$48per inspection
Water or Sewer Line Replacement	\$48
Water Heater Replacement	\$48
Reactivate Permit	One-half amount required for new permit - \$48min.
Non-Residential	
New, Addition, Alteration, Etc. – Commercial / Industrial / Church / etc.	1.27% of Contract (up to \$250,000) / \$56min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Miscellaneous Permits	\$56
Propane Tank Installation	\$56
Re-inspection Fee	\$56 per inspection
Restore Gas Service	\$56
Water Heater Replacement	\$56
Reactivate Permit	One-half amount required for new permit - \$56 min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$69 per hour (minimum 2 hours)

Electrical Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.044 per sq. ft.
Addition, Alteration, Etc. Building Permit Valuation: \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$48 \$60 \$60 + \$.55 for ea. additional \$1,000 or fraction
Flat Rate Fees	
Change of Electric Service	\$48
Garage Wiring	\$48
Miscellaneous Permits	\$48
Overhead to Underground Service Change	\$48
Pools and Spas	\$48
Reinspection Fee	\$48 per inspection
Restore Service	\$48
Temporary Power Pole	\$48
Reactivate Permit	One-half amount required for new permit - \$48 min.
Non-Residential	
New, Addition, Alteration, Etc. – Commercial / Industrial / Church, etc.	1.27% of Contract (up to \$250,000) / \$56 min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Change of Electric Service	\$56
Miscellaneous Permits	\$56
Overhead to Underground Service Charge	\$56
Reinspection Fee	\$56 per inspection
Restore Service	\$56
Sign	\$56
Temporary Power Pole	\$56
Reactivate Permit	One-half amount required for new permit - \$56min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$69 per hour (minimum 2 hours)

Mechanical Permits	Rate
Residential	
New: Single-Family/Multi-Family/Condominium	\$0.044 per sq. ft.
Addition, Alteration, etc. Building Permit Valuation \$1 - \$10,000 \$10,001 - \$20,000 Over \$20,000	\$48 \$60 \$60+ \$.55 for ea. additional \$1,000 or fraction
Flat Rate Fees	
Central A/C (add \$48 for elect. service charge)	\$48
Central Heating	\$48
Miscellaneous Permits	\$48
Reinspection Fee	\$48 per inspection
Wall or Space Heater	\$48
Wood-Burning Stove	\$48
Reactivate Permit	One-half amount required for new permit - \$48 min.
Non-Residential	
New, Addition, Alteration, Etc Commercial, Industrial, Church, etc.	1.27% of Contract (up to \$250,000) / \$56 min. 1.00% of Contract (over \$250,000 to \$1,000,000) 0.50% of Contract (over \$1,000,000)
Flat Rate Fees	
Central A/C (add \$56 for elect. service charge)	\$56
Central Heating	\$56
Miscellaneous Permits	\$56
Reinspection Fee	\$56 per inspection
Wall or Space Heater	\$56
Reactivate Permit	One-half amount required for new permit – \$56 min.
Inspections Outside of Normal Business Hours (Plumbing, Electrical, Mechanical)	\$69 per hour (minimum 2 hours)

2. PLAN CHECK

Plans for new construction are checked to ensure conformance with uniform construction codes and City standards

**Building Division of the
Community Development Department
@ 707-449-5152**

Building Plan Check	Rate
Residential	
New Single-Family/Modular/Manufactured, etc.	75% of Building Permit Fee for first use, \$40 per lot thereafter
Multi-Family or Condominium	75% of Building Permit Fee
Addition, Alteration, etc. \$2,000 and under valuation	No Charge
Over \$2,000 valuation	75% of Building Permit Fee
Additional Plan Check Services	\$73/hour
Non-Residential	
New / Commercial, Industrial, Church, etc.	90% of Building Permit Fee
Addition, Alteration, Signs, Etc. \$2,000 and under valuation	No Charge
Over \$2,000 valuation	90% of Building Permit Fee
Additional Plan Check Services	\$73/hour
Energy Plan Check	Rate
Residential	
New Custom Single-Family/Manufactured/Modular	\$63 per unit
Tract Single-Family/Manufactured/Modular	\$33 per unit
Condominium or Apartment	\$28 per unit
Addition	\$40
Non-Residential	
New/Addition Commercial, Industrial, Church, etc.	\$0.04 per sq. ft. of Conditioned Space
Plumbing, Electrical, Mechanical Plan Check	Rate
Residential and Non-Residential	
New, Addition, Alteration, Etc. (any work requiring a plan review or product research)	
Plumbing Plan Check Fee	65% of Plumbing Permit Fee
Electrical Plan Check Fee	25% of Electrical Permit Fee
Mechanical Plan Check Fee	25% of Mechanical Permit Fee
Landscape Plan Check	Rate
Residential	
New: Single-Family/Manufactured/Modular	\$139 per dwelling
Non-Residential and Multi-Family	
New/Addition Up to 25,000 sq. ft.	\$.13 per sq. ft.
25,001 – 62,500 sq. ft.	\$.09 per sq. ft.
62,501 and up	\$.07 per sq. ft.

Fire Code Plan Check	Rate
Residential and Non-Residential	15% of Building Permit fee
Miscellaneous	Rate
Building Permit Fee Estimate & Document (all fees, includes development impact fees)	\$212
Permit Intake/Records Maintenance Fee (Building) (minor)	\$63
Permit Intake/Records Maintenance Fee (Building) (major)	\$127
Scanning Large Format Plans (Building/Planning)	\$2.05 per page

3. PLANNING APPLICATIONS

Development proposals are reviewed for compliance with City plans and standards with input from the public.

Planning Division of the Community
Development Department
@ 707-449-5140

Planning Applications	Rate
Airport Area of Influence	\$1,627
Appeal of Application Approval or Denial	25% of original fees, but not less than \$105 nor more than \$530
Appeal of Supplemental Capacity Determination	\$771
Administrative Clearance	\$507
Time Extension	\$270
Annexations (do not include LAFCO or State fees)	
Annexation Application (<i>plus \$197 per acre*</i>)	\$5,530
Annexation Agreement	\$1,914
Williamson Act Cancellation	\$5,530
Comprehensive Annexation Plan Amendment	\$5,530
Sphere of Influence Amendment	\$5,530
Conditional Use Permit	
Staff Review	\$2,706
Time Extension	\$1,483
Planning Commission Review	\$6,495
Time Extension	\$3,211
Existing Building (Staff level &/or PC Review)	\$943
Density Bonus Housing Agreement**	
Senior Restricted	\$3,809
Non-Senior Restricted	\$8,741
Design Review	
Staff Approval – Accessory Building/Site Improvement	\$1,382
SF Residence	\$1,459
Multi-Family, Commercial, Industrial	\$2,672
Time Extension	\$1,220
Planning Commission Approval	\$6,046
Time Extension	\$3,316
Determination of Permitted Use	\$1,176
Development Agreements	
Single Purpose or Minor Revision	\$3,809
Multiple Purpose	\$8,742
Admin Amendment	\$2,674
Annual Review	\$1,714
Environmental Review	
Notice of Exemption	\$419
Negative Declaration	\$2,774
Mitigated Negative Declaration	\$5,548
Reaffirm Environmental Assessment	\$520
Environmental Impact Report	15% of contract price
Family Day Care Home	\$401

General Plan Amendment Merit Hearing Initial Text Only Merit Hearing Initial Land Use (maps, figures, etc.) Amendment/Map (<i>per acre fee</i>) Amendment/Text Only	\$642 \$603 \$11,550 \$11,550
Home Occupation Permit	\$87
Planning Applications - Continued	Rate
Modification Minor Modification - Staff Major Modification – Staff Major Modification – Planning Comm. Review	\$1,381 \$2,763 \$4,946
Parcel Maps Tentative Parcel Map Time Extension Vesting Tentative Parcel Map Time Extension Parcel Map Waiver (Lot Line Adjustment)	\$5,884 \$1,483 \$8,457 \$3,054 \$487
Planned Development PD Residential (up to 49 units) PD Residential (50 to 199 units) PD Residential (200 to 499 units) PD Residential (500+ units) Base fee for 499 units plus \$1,868 per each additional 100 units PD Non-residential Time Extension	\$9,596 \$14,339 \$17,992 \$7,083 \$3,627
Planned Growth Ordinance Allocation Exception Request	\$3,117
Planned Sign Program Single User or Building Multiple User or Buildings (one sign) Multiple User or Buildings (multiple signs)	\$487 \$1,776 \$3,110
Policy Plan Amendment Administrative Amendment	\$32,537 \$5,369**** \$2,219
Rezoning	\$11,388
Specific Plan Amendment Administrative Amendment	\$32,537 \$5,369**** \$2,219
Secondary Living Units	\$1,776
Subdivision Signs	\$1,776
Temporary Use Permit/Special Events Permit	\$1,146

Tract Maps	
TM Review (5 to 49 lots)	\$11,268
TM Review (50 to 199 lots)	\$16,903
TM Review (200 to 499 lots)	\$21,130
TM Review (500+ lots)	
Base fee for 499 lots plus \$1,574 per each 100 additional lots	
TM Time Extension	\$5,120
Vesting TM Review (5-49 lots)	\$14,120
Vesting TM Review (50-199 lots)	\$20,919
Vesting TM Review (200-499 lots)	\$26,456
Vesting TM Review (500+ lots)	
Base fee for 499 lots plus \$1,945 per additional 100 lots	
VTM Time Extension	\$6,466
Planning Applications - Continued	Rate
Traffic Impact Ordinance Exception	\$952
Variance	\$6,528
Time Extension	\$3,210
Zoning Letter (Planning)	\$108
Zoning Ordinance Text Amendment	
Minor	\$5,225
Major	\$10,801
Miscellaneous	Rate
Building Permit Fee Estimate Calculation & Document (all fees include development impact fees)	\$212
Preliminary Review (prior to official submittal)(Planning)	\$975
Special Study Review (traffic, utility, ect.) (Planning)	15% of contract price
Application Intake/Records Maintenance Fee (Planning) (minor)	63
Application Intake/Records Maintenance Fee (Planning) (major)	\$127
Permit Intake/Records Fee (Building)(minor)	\$63
Permit Intake/Records Fee (Building) (major)	\$127
Scanning Large Format Plans (Building/Planning)	\$2.05 per page
Temporary Certificate of Occupancy (Building)	\$504
Notes:	
(1) Where no fee is specified or there is an unusual circumstance, that fee shall be determined by the Director of Community Development.	
* Per acre is to assist with the City's annual LAFCO contribution	
** Density Bonus Housing Agreement fees are based on Development Agreement Fees	
*** Full cost recovery not recommended at this time	
**** This fee is 50% of the suggested full cost recovery	

4. ENGINEERING PLAN CHECK & INSPECTIONS

Engineering Division of the
Public Works Department
@ 707-449-5170

Plan checking and field inspections of engineering projects are provided to ensure public safety through compliance with City standards.

Engineering Plan Check & Inspections	Rate
Abandonment of Right-of-Way	\$470
Apportionment of Assessments Map with four parcels or less Map with five parcels or more	\$386 plus NBS fee \$386 plus \$31 per lot plus NBS Fee
Benefit District	\$2,172 plus 5% of the assessment fee (.5% collected at the time assessment fees are collected)
Encroachment Permit Private Construction Single residential driveway Single commercial driveway	100% refundable deposit + 7.62% non-refundable fee 100% refundable deposit + \$218 non-refundable fee 100% refundable deposit + \$491 non-refundable fee
Utility Construction* Driveway – residential * Driveway – commercial *	\$121 plus \$113 per hour for inspection \$219 \$492
FEMA Letter	\$40
Grading Plans – Plan Check and Inspection Non-Residential Project Non-hillside Residential Project Hillside Residential Project	2.37% of engineer's estimate 3.55% of engineer's estimate 4.73% of engineer's estimate
Improvement Plans – Plan Check and Inspection \$0 - \$100,000 (project valuation) \$100,001 - \$200,000 Above \$200,000 Preliminary fee at time of plan submittal Reinspection* Prolonged Construction (more than 2 yrs. from initial inspection)*	9.61% of engineer's estimate 8.11% of engineer's estimate 6.61% of engineer's estimate \$111 per lot \$113 per hour \$113 per hour
Maps – Checking Final Parcel Map (up to 4 lots) Final Parcel Map Final Tract Map	\$700 \$784 plus \$78 per lot \$784 plus \$78 per lot
Parcel Map Waiver (Lot Line Adjustment)	\$541
Subdivision Protest Utility Study Review	\$578 15% of consultant contract fee
Notes: (1) Where no fee is specified or there is an unusual circumstance, that fee shall be determined by the Director of Public Works.	

1. Developers and their contractors will be charged an additional fee for excessive inspections. Excessive inspections is defined as an inspection for the same segment of work required beyond the initial inspection and one (1) re-inspection for any deficient work within the same segment.

2. For all inspections conducted during non-business hours (e.g. 7 am to 4 pm) the rate charged for overtime inspections shall be one and one-half the hourly charge rate specified in the City of Vacaville current fee schedule for re-inspections.

5. WATER METER INSTALLATION

Water meters are installed to permit safe connection to the public water system.

Community Development Department

@ 707-449-5140

***Maintenance Division of the**

Public Works Department

@707-469-6500

	Rate	
Residential and Non-Residential		
<u>Meter Size</u>	<u>Meter Only</u>	<u>Complete</u> (lateral included)
3/4"	\$293	\$2,135
1"	\$352	\$2,326
1-1/2"	\$501	\$3,767
2"	\$628	\$4,521
3"	\$2,387	*
4"	\$3,641	*
6" to 8"	P.W. Time & Materials*	

6. TRAFFIC ENGINEERING

Services related to traffic impact analysis are provided as part of the review of new developments.

Traffic Engineering Division of the

Public Works Department

@ 707-449-5349

	Rate
Traffic Control Plans	
Road Closures	\$87
Lane Closures	\$43
Calibrated Traffic Model	\$755
Updates to Traffic Model	\$76
Traffic Model Runs	\$296
Traffic Study Scoping and Review	\$1,693
Traffic Study Preparation (minimum)	\$6,279

7. Concrete and Asphalt Repair

Maintenance Division of the
Public Works Department
@ 707-469-6500

	Rate
Standard 4' sidewalk, curb and gutter	\$112.00/LF
Standard 6' sidewalk, curb and gutter	\$126.00/LF
Standard residential driveway, 4' sidewalk (6" thick)	\$126.00/LF
Standard commercial/industrial driveway, 7.5" sidewalk (8" thick)	\$211.00/LF
Standard curb and gutter	\$45.00/LF
Standard sidewalk (4" thick)	\$17.00/SF
Standard residential driveway, excluding curb and gutter (6" thick)	\$20.75/SF
Standard commercial driveway, excluding curb and gutter (8" thick)	\$22.25/SF
Standard alley approach	\$22.25/SF
Standard valley gutter, 6' wide	\$20.75/SF
Asphalt pavement restoration	\$30.00/SF

FIRE SERVICES

1. AMBULANCE SERVICE

Paramedic ambulance service is provided to Vacaville and the surrounding area.

Fire Department
@ 707-449-5452

	Rate
Base Rate BLS	Resident: \$800 Non-Resident: \$1,374
Base Rate ALS	Resident: \$921 Non-Resident: \$1,481
Mileage (per mile)	Resident: \$22.25 Non-Resident: \$22.25
Oxygen	Resident: \$82 Non-Resident: \$82
Assessment – No Transport	Resident: No Charge Non-Resident: \$1,125
Medical Supplies	Charged at City of Vacaville's cost

2. FIRE SERVICE

Fire service costs incurred due to negligence, violations of the law and/or carelessness may be charged to the responsible individuals.

Fire Department
@ 707-449-5452

	Rates Direct / Indirect Per Hour
Staffing	
On-Duty (each person)	
Battalion Chief	\$66.00 / \$91.00
Captain	\$53.50 / \$76.75
Fire Engineer	\$45.00 / \$64.50
FF/Paramedic	\$40.25 / \$57.75
Firefighter	\$38.00 / \$55.75
Off-Duty (each person) Direct per hour	
Battalion Chief	\$98.75
Captain	\$80.25
Fire Engineer	\$68.00
FF/Paramedic	\$60.25
Firefighter	\$60.25
Equipment	
Engine	\$128 per hour
Water Tender	\$128 per hour
Aerial Apparatus	\$149 per hour
Specialized (i.e. Squad)	\$90 per hour
Other Emergency Equipment	\$53 per hour

3. FIRE PREVENTION

Fire Department
@ 707-449-5452

Fire Code Permits / Group 1 Permits for certain special activities ensure public safety through compliance with the Uniform Fire Code.	Rate
Battery System Installation	\$468
Candles and open flames in assembly areas	\$81
Carnivals, fairs and special events	\$638
Compressed gases system installation	\$493
Fireworks, public display	\$506
Flammable/Combustible liquids; repair/modification of pipeline transportation system	\$700
Flammable/Combustible class I or II liquids; removal of liquids from underground tanks by means other than approved stationary on-site pumps	\$250
Flammable/Combustible liquids; installation, construction, alteration of tank or dispensing station	\$493
Flammable/Combustible tank; installation, alteration, removal of abandoned/out of service tank	\$493
Flammable/Combustible tanks contents type change	\$392
Liquefied petroleum gas, installations	\$345
Liquid or gas fueled vehicles/equipment in assembly buildings	\$162
Malls; placing or constructing temporary display booths, concession equipment	\$162
Malls; use of open flame or flame producing devices	\$162
Malls; display any liquid or gas-fueled vehicles	\$162
Open burning	\$168
Pyrotechnical special effects material	\$209
Tent, canopy and temporary membrane structure (5,000 sq. ft. or less)	\$196
Tent, canopy and temporary membrane structure (over 5,000 sq. ft.)	\$349
Each Additional Inspection beyond basic service	\$174 per hour
Fire Code Permits / Group 2 Annual Permits for certain ongoing uses ensure public safety through compliance with the Uniform Fire Code.	Rate
Aerosol products	\$198
Aircraft repair hangar	\$240
Cellulose nitrate film & storage	\$198
Combustible fiber storage	\$240
Combustible material storage	\$240
Compressed gases storage, use, handling	\$236

Cryogenics	\$240
Dry cleaning plants	\$189
Dust-producing operations	\$240
Explosives or blasting agents	\$327
Flammable/Combustible liquids; operation of pipeline for the transportation of	\$327
Flammable/Combustible liquids storage & handling	\$102
Flammable/Combustible liquid tank vehicles, equipment, tanks, plants, dispensing station operation	\$240
Hazardous materials storage	\$288
High pile combustible storage	\$389
Hot work operations	\$77
Liquefied petroleum gas – storage, use & dispensing	\$236
Lumber yards and woodworking plants	\$240
Magnesium working operations	\$198
Organic coating manufacture	\$327
Ovens, industrial baking or drying	\$240
Places of assembly	\$189
Refrigeration equipment	\$240
Repair garages and motor vehicle fuel disposing facilities	\$189
Spraying and dipping operations	\$236
Storage of tires and tire by-products	\$198
Wood products	\$198
Each Additional Inspection beyond basic service	\$174 per hour
Fire Code Permits / Group 3 Annual Permits for certain ongoing uses ensure public safety through compliance with the Uniform Fire Code.	Rate
Installation/Alteration of automatic fire sprinkler system (up to 100 heads and 2 hyd areas)	\$748
Installation/Alteration of fire sprinkler system – each additional head	\$1.10
Installation/Alteration of underground private fire service mains	\$700
Installation/Alteration of residential fire sprinkler system	\$356
Installation /Alteration of special fire suppression systems	\$443
Installation/Alteration of fire alarm system	\$493
Installation of fire alarm system – each initiating device	\$14.75
Re-submittals For Plan Review beyond basic service	\$174 per hour
Each Additional Inspection beyond basic service	\$174 per hour

4. SPECIAL INSPECTIONS

Fire Department
@ 707-449-5452

Special Inspections Field inspections necessary to achieve code compliance or performed on a special request basis.	Rate
Special Inspection Fee	\$174 per hour

POLICE SERVICES

A variety of services and records are provided related to public safety, traffic and parking.

Police Department
@ 707-449-5226

	Rate
Alarms Annual Alarm Registration Fee False Alarm Response Fee	\$25.00 \$85.00
Alcoholic Beverage License	\$34
Bicycle License	\$4
Bingo Manager Permit – New Annual Renewal	\$47 + Livescan & DOJ fee \$47
Calls For Service Search	\$30
Concealed Weapon Permit New Permit Annual Renewal	\$122 \$32
Crime Incident Form, Adult and Minor Criminal Records History Crime Report Reproduction Fee Discovery	\$14.75 \$13.50 \$.25 per page \$29/hr.
Driving Under the Influence With Accident	Actual cost with legal maximum of \$12,000
Educational Fee – Youth Services	\$50 maximum
Fingerprinting Livescan	\$31 plus DOJ Fee
Local Record Review Letter	\$32 plus \$10 Notary fee
Parking Permits	\$13.75
Pawn Broker License/Permit – New Renewal	\$30 \$30
Permit for a Parade/Street Closure/Block Party/Meeting	\$30
Plan Reviews For Public Safety Police Fee For Police Department Presence	\$82/hr. (Sourced Out) Actual Cost
Repossession Fee	\$15.00
Rolled Fingerprinting	\$10.00 per card
Secondhand Dealer License – New Renewal	\$30 \$30
Solicitor's/Peddler Permit	\$30

Subpoena Duces Tecum/Court Orders/Discovery	Varies, \$15 minimum
Taxi Permit – New Annual Renewal	\$47 + Livescan & DOJ fee \$47
Tow Truck Driver Permits New Renewal	\$47 + Livescan & DOJ fee \$47
Vehicle Releases- Vehicles that are impounded or stored due to driver violations including the following CVC selection: 14601 , 14602, 14607, 22651(h) – driver arrested, 22651 (p) –driver unlicensed or suspended	\$218
Vehicles that are impounded or stored due to vehicle violations including CVC sections: 22651(b) – obstructing traffic, 22651(n) road closure- notice posted, 22651(o) – registration expired over six months, 22651.5 – continuous alarm within 500 feet of occupied building, 22669(a) – abandoned vehicles, 22669(d) hazardous vehicle	\$90

FINANCE SERVICES

Standard service charges are applied to delinquent utility bills, business licenses and returned checks.

1. UTILITY BILLING

**Finance Division of the
Administrative Services Department
@ 707-449-5128**

	Rate
Minimum Water and Sewer Service Charge	Specified Monthly Fixed Charge
Delinquent Charge	\$10 or 10% of balance due (whichever is greater) if not paid by past due date stated on bill.
Disconnect Notice	\$10.50
Non Payment Processing Charge	\$28.50
After 3:00 p.m. Restoration of Service (additional charge to above)	\$57.25
Replacement of Meter (additional charge to above)	\$55.00
Meter Lock Damage/Meter Tampering	\$73.50

2. BUSINESS LICENSE

	Rate
Penalties if paid after:	
June 1	50% additional of amount owed
July 1	60% additional of amount owed
August 1	70% additional of amount owed

September 1	80% additional of amount owed
October 1	90% additional of amount owed
November 1	100% additional of amount owed

3. RETURNED CHECKS

	Rate
Returned Check	\$25 \$35 for each subsequent insufficient funds

HOUSING & REDEVELOPMENT SERVICES

Services include loan application processing for redevelopment programs, mobile home rent arbitration, weed abatement for fire protection and abatement of public nuisances.

1. LOAN SERVICES

Housing & Redevelopment Dept
@ 707-449-5660

	Rate
Commercial Rehab Loan Application	\$113
Neighborhood Conservation Program (NCP): Owner-Investor Application	\$113
Amortized Loan Application	\$57
Deferred Loan Application	\$24
First Time Home Buyer (FTHB) Loan Programs	
Lender Participation Fee	\$227
Lender Renewal Fee (Annual)	\$113
Subordination Fee	\$170
Loan Application Fee	
Down Payment Assistance Loan (DPAL) *	\$213
Shared Equity Loan *	\$266
Section 8 First-Time Match Homebuyer Loan **	\$213
* The first-mortgage lender may charge borrower an additional Application Fee of not more than \$125.	
** The first-mortgage lender may not charge borrower an additional Application Fee	

2. MOBILE HOME RENT ARBITRATION

Residents of a mobile home park may file a petition to request an arbitration hearing to dispute certain types of rent increases per the Vacaville Municipal Code. The residents and park owner share the cost of the arbitration hearing.

	Rate
Mobile Home Rent Arbitration	\$347 initial payment for each of the involved parties, with final costs to be shared equally among the parties.

3. WEED and NUISANCE ABATEMENT

Housing & Redevelopment Dept
@ 707-449-5693

	Rate
Weed Abatement Appeal Fee	Abatement contract cost + actual City costs \$360 plus actual cost of Hearing Examiner divided equally between City and appellant
Public Nuisance Abatement Appeal Fee	Abatement contract cost + actual City costs \$360 plus actual cost of Hearing Examiner divided equally between City and appellant

Public Nuisance and Weed Abatement
 Involuntary Enforcement Response Fee:
 See hourly fees, below

Code Compliance Division:

Code Technician	\$43.25 per hour
Administrative Clerk	\$35.50 per hour
Senior Specialist	\$62.25 per hour
Car and Other Equipment	\$15.75 per instance
Copying/Mailing	\$.25 per page/actual cost of mailing
Cost to Secure Property	Actual Cost
Cost for Clean-Up and Removal	Actual Cost
Cost for Landscaping	Actual Cost
Miscellaneous Cost	Actual Cost
Administrative Overhead	\$106.00 per instance

Building Division:

Building Official	\$85.25 per hour
Administrative Overhead	\$106.00 per instance

Fire Department:

On-Duty/Off-Duty (each person)	
Battalion Chief	\$91.00 / \$98.75 per hour
Captain	\$76.75 / \$80.25 per hour
Fire Engineer	\$64.50 / \$68.00 per hour
Firefighter/Paramedic	\$57.75 / \$60.25 per hour
Firefighter	\$55.75 / \$57.25 per hour

Equipment:

Engine	\$128.00 per hour
Water Tender	\$128.00 per hour
Aerial Apparatus	\$149.00 per hour
Specialized (i.e. Squad)	\$90.00 per hour
Other Emergency Equipment	\$53.00 per hour

Administrative Overhead	\$106.00 per instance
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Police Department:

Police Lieutenant	\$106.25 per hour
Police Sergeant	\$90.75 per hour
Police Officer	\$68.50 per hour
Community Services Officer II	\$42.50 per hour
Records Assistant	\$36.25 per hour
Equipment	\$52.75 per hour per vehicle

Administrative Overhead	\$106.00 per instance
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Abandoned or Vacant Buildings or Structures
 Public Nuisance Abatement

Monthly Monitoring Fee	\$583 per month
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SECTION II. FACILITY RENTALS

ULATIS COMMUNITY CENTER

Banquet and assembly seating and display areas are provided in this 8,000 sq. ft. facility that is divisible into various sized spaces.

Community Services Department
@ 707-469-4002

Room / Size / Capacity	Rate Per Hour			
	RESIDENT		NON-RESIDENT or COMMERCIAL	
	M-TH	FRI-SUN	M-TH	FRI-SUN
C, E, A+B or F+G 25'x50' 180 Standing / 70 Assembly / 56 Dining	\$56/hr	\$72/hr	\$72/hr	\$94/hr
A+B+C or E+F+G 50'x50' 360 Standing / 140 Assembly / 120 Dining	\$82/hr	\$105/hr	\$107/hr	\$136/hr
D 60'x50' 404 Standing / 225 Assembly / 144 Dining	\$90/hr	\$114/hr	\$116/hr	\$148/hr
C+D or D+E 85'x50' 584 Standing / 325 Assembly / 208 Dining	\$114/hr	\$136/hr	\$148/hr	\$177/hr
A+B+C+D or D+E+F+G or C+D+E 110'x50' 764 Standing / 425 Assembly / 272 Dining	\$136/hr	\$153/hr	\$177/hr	\$199/hr
A+B+C+D+E or C+D+E+F+G 135'x50' 944 Standing / 525 Assembly / 336 Dining	\$153/hr	\$174/hr	\$199/hr	\$225/hr
A+B+C+D+E+F+G 160'x50' 1124 Standing / 625 Assembly / 400 Dining	\$174/hr	\$208/hr	\$225/hr	\$266/hr

ULATIS GARDENS

The landscaped garden area is available for weddings and other special events at the Ulatis Community Center.

Community Services Department
@ 707-469-4002

Rental Fees	Rate		
	Capacity 1- 100	Capacity 101-500	Cleaning Deposit
RESIDENT	<u>4-hour Flat Rate</u>	<u>4-hour Flat Rate</u>	
Renting Another Facility	\$101	\$168	\$185
Not Renting Another Facility	\$130	\$202	\$368
Additional hours over 4	\$62/hr	\$62/hr	
NON-RESIDENT			
Renting Another Facility	\$132	\$217	\$185
Not Renting Another Facility	\$174	\$262	\$368
Additional hours over 4	\$62/hr	\$62/hr	

**ULATIS CULTURAL CENTER REMOTE
PARKING LOT**

**Community Services Department
@707-469-4002**

RENTAL INFORMATION	DAY RATE	OVERNIGHT RATE	CLEANING DEPOSIT
RESIDENT – FLAT FEE			
Renting Another Facility	\$92	\$147	\$181
Not Renting Another Facility	\$122	\$197	\$480
Prep Charge	\$181	\$181	-

NON-RESIDENT – FLAT FEE			
Renting Another Facility	\$120	\$191	\$181
Not Renting Another Facility	\$159	\$257	\$480
Prep Charge	\$181	\$181	-

THREE OAKS COMMUNITY CENTER
The facility offers five rooms of various sizes for assembly, banquets, meetings and display functions.

**Community Services Department
@ 707-469-4024**

Room / Size / Capacity	Rate Per Hour			
	RESIDENT		NON-RESIDENT / COMMERCIAL	
	M-TH	FRI-SUN	M-TH	FRI-SUN
Assembly Hall 64'x58' 500 Standing / 400 Theater / 348 Banquet	\$100/hr	\$121/hr	\$130/hr	\$157/hr
Multi-Purpose Room 52'x52' 425 Standing / 200 Theater / 150 Banquet	\$87/hr	\$112/hr	\$106/hr	\$137/hr
Activity Room 36'x36' 150 Standing / 100 Theater / 80 Banquet	\$66/hr	\$82/hr	\$86/hr	\$107/hr
Arts & Crafts – Room 2 18'X36' 75 Standing / 50 Theater / 40 Banquet	\$51/hr	\$61/hr	\$65/hr	\$80/hr

JOHN McBRIDE SENIOR CENTER

This center offers a divisible area assembly hall and five meeting rooms of various sizes.

Community Services Department
@707-469-6674

Room / Size / Capacity	Rate Per Hour		Rate Per Hour	
	RESIDENT		NON-RESIDENT or COMMERCIAL	
	M – TH 5 p.m. – Mid. All Day	FRI – SUN	M – TH 5 p.m. – Mid. All Day	FRI – SUN
Assembly Hall C or D 25'x25' 25 Dining / 40 Assembly / 90 Standing	\$46/hr	\$54/hr	\$58/hr	\$69/hr
A or B or C+D 25'x50' 50 Dining / 80 Assembly / 180 Standing	\$56/hr	\$72/hr	\$73/hr	\$94/hr
A+B or B+C+D 50'x50' 100 Dining / 160 Assembly / 350 Standing	\$82/hr	\$106/hr	\$107/hr	\$137/hr
A+B+D or A+B+C 50'x50' + 25'x25' 125 Dining / 250 Assembly / 450 Standing	\$92/hr	\$116/hr	\$119/hr	\$152/hr
A+B+C+D 75'x50' 200 Dining / 300 Assembly / 500 Standing	\$116/hr	\$124/hr	\$152/hr	\$161/hr
Multi-Purpose Room 1 34'x22' 30 Dining / 60 Assembly / 100 Standing	\$60/hr	\$64/hr	\$78/hr	\$84/hr
Multi-Purpose Room 2 34'x22' 30 Dining / 60 Assembly / 100 Standing	\$60/hr	\$64/hr	\$78/hr	\$84/hr
Multi-Purpose Room 1 + 2 34'x44' 60 Dining / 100 Assembly / 150 Standing	\$82/hr	\$92/hr	\$107/hr	\$119/hr
Multi-Purpose Room 3 29'x32' 30 Dining / 60 Assembly / 90 Standing	\$60/hr	\$64/hr	\$78/hr	\$84/hr
Multi-Purpose Room 4 21'x27' 16 Dining / 20 Assembly / 35 Standing	\$54/hr	\$56/hr	\$69/hr	\$73/hr
Arts & Crafts 18'x30' 16 Dining / 20 Assembly / 35 Standing	\$54/hr	\$56/hr	\$69/hr	\$73/hr
Exercise Room 29'x32' 25 Standing	\$60/hr	\$65/hr	\$78/hr	\$86/hr
Conference Room 20 Seated	\$30/hr	\$35/hr	\$38/hr	\$47/hr

ADDITIONAL FACILITY FEES

Common provisions that may be applicable to all rental facilities.

Community Services Department
(contact specific rental facility)

	Rate	
KITCHEN (Ulatis and McBride)	\$76 Flat Fee \$27 Flat Fee \$12.50 per hour for additional hours than contracted	
BAR – 3 Oaks only	\$32.50 Flat Fee	
ALCOHOL FEE	\$62.00 Flat Fee	
PIANO	\$32.50 Flat Fee	
INSURANCE Note: Rates are subject to change by carrier.	Approximate Range \$120-\$800 based on capacity. An insurance policy for at least \$1 million and naming the City of Vacaville as additional insured is required for all events. If applicant does not have an insurance agent, the City will provide a carrier. Fees are calculated based upon type of event and number of participants. Rates do not include selling alcohol.	
SECURITY (Approximately \$20-\$30 per hour per guard) Note: Rates are subject to change by provider.	Approximately \$20-\$30 per hour per guard. Minimum 2 hours / 2 guards (number of guards based on attendance)	
Capacity:	No. of Guards	
Up to 150	2 Guards	
151 – 250	3 Guards	
251 – 350	4 Guards	
351 – 450	5 Guards	
451 – 550	6 Guards	
551 – 650	7 Guards	
651 – 750	8 Guards	
751 – 850	9 Guards	
851 – 950	10 Guards	
* CLEANING/SECURITY DEPOSIT (Ulatis & McBride)	Regular Fees \$246 – No Alcohol \$372 – Serving Alcohol \$372 – Kitchen Deposit	Non-Resident / Commercial Fees \$319 – No Alcohol \$483 – Serving Alcohol \$372 – Kitchen Deposit
* CLEANING/SECURITY DEPOSIT (Three Oaks)	Regular Fees \$372 – No Alcohol \$491 – Serving Alcohol	Non-Resident / Commercial Fees \$483 – No Alcohol \$638 – Serving Alcohol
	*If violation of “User Regulations” are discovered, you may forfeit all or a portion of your cleaning/security deposit.	

ADDITIONAL FACILITY FEES (Cont.)	
FORFEITURE FEE: (Prior arrangements must be made)	If you elect not to clean, after your event, and you have made prior arrangements (1 year to 3 working days) you will forfeit only your cleaning deposit. (Does not include damages)
WALKOUT: (Day of the event)	Failure to comply with clean-up procedures will be considered a “ Walkout ” and you will forfeit your cleaning deposit. Applicant will be billed for additional costs based on severity & labor hour.
DAMAGE(S)	Applicants will be billed and/or the amount taken from their cleaning deposit. Damages will be based upon severity, replacement value & labor hours.
CANCELLATION FEE	\$33 With 30 day advance notice. Less than 30 days – forfeiture of fees
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on room rental fees. Additional fees such as: Security, Additional Attendants, Insurance and Alcohol surcharge are not discounted.

GEORGIE DUKE SPORTS CENTER

This 12,600 sq. ft. sports facility may be reserved for recreation uses.

Georgie Duke Sports Center & Tennis Courts

@707-469-4002

Room	Rate	
	RESIDENT	NON-RESIDENT or COMMERCIAL
Gymnasium	\$78 per hour \$615 per day \$1,035 per weekend	\$134 per hour \$799 per day \$1,346 per weekend
Multipurpose	\$48 per hour \$295 per day \$523 per weekend	\$62 per hour \$383 per day \$679 per weekend
Scoreboard and Operator	\$12.50 per hour	\$12.50 per hour
Set-Up	\$12.50 per hour	\$12.50 per hour
Cleaning Deposit	\$250	\$250
Cancellation Fee	\$33	\$33
DAMAGE(S)	Applicants will be billed, or the amount taken from the cleaning deposit, for damage(s). Charges will be based upon severity, replacement value & labor hours.	
Tennis Courts Individual-No Charge Subject to Space Available	\$11.75 per hour per court	\$14.75 per hour per court
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Additional fees such as: Scoreboard and Operator, Set-Up, Insurance and Cleaning Deposit are not discounted.	

PARK & FIELD RENTALS

Various parks and athletic fields may be reserved for group uses.

Community Services Department
Park Rental @ 707 469-4024
Field Rental @ 707 469-4002

Park Rental Fees @707-449-6126	RESIDENT	NON-RESIDENT or COMMERCIAL	CLEANING DEPOSIT	
Pena Adobe Park 1 or 2	\$42/hour	\$54/hr	\$255	
Lagoon Valley Park Picnic Area	\$40.00 Flat Fee plus \$3 per vehicle	\$53 Flat Fee plus \$3 per vehicle	\$255	
Lagoon Valley Cross Country Track Prep Annual Fee Individual Meet	\$849 \$212	\$849 \$212		
Lagoon Valley Park Up to 100 101-500 501-1000 1001-1500 1501-3000	\$65 \$629 \$629 \$629 \$1,258	\$86 \$819 \$819 \$819 \$1,634	\$255 \$367 \$613 \$926 \$1,244	
Andrews Park Picnic Area	\$72 Flat Fee	\$93 Flat Fee	\$255	
Arlington Park Picnic Area	\$72 Flat Fee	\$93 Flat Fee	\$255	
City Hall Park	\$34 Flat Fee	\$45 Flat Fee	\$255	
Field Rental Fees for Al Patch, Arlington, Centennial, Keating & Nelson Parks @ 707-469-4002	RESIDENT	NON-RESIDENT or COMMERCIAL		
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all-day) #</u>	<u>Hourly</u>	<u>Tournament (all-day) #</u>
Fields	\$25.00	\$198	\$33	\$258
Lights	\$32	\$32	\$32	\$32
Scorekeeper	\$12.50/hr	\$12.50/hr	\$12.50/hr	\$12.50/hr
Facility Attendant	\$12.50/hr (All Categories. All Fields)			
Cancellation Fee	\$33 additional to scale below.(All Categories) Full Refund = 30 days advance notice; ½ Refund = 29-11 days; No refund = 10 days or less notice			
Cleaning Deposit	\$255	\$255	\$255	\$255
	Based on severity/labor	Based on severity/labor	Based on severity/labor	Based on severity/labor
Field Prep	\$32 per field	\$32 per field	\$32 per field	\$32 per field
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on park and field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Parking, Field Prep, Insurance and Cleaning Deposit are not discounted.			

Tournament day rate is for 9 hours from 8:00 a.m. to 5:00 p.m., then hourly rate thereafter.

AI Patch Football Field

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all day) #</u>	<u>Hourly</u>	<u>Tournament (all day) #</u>
Fields	\$88 – 2hr min.	\$438	\$115 – 2hr min.	\$569
Lights	\$32	-	\$32	-
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$12.50	-	\$12.50	-
Cleaning deposit	\$255	\$255	\$255	\$255
Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	\$32 flat fee	\$32 flat fee	\$32 flat fee	\$32 flat fee
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Field Prep, Insurance and Cleaning Deposit are not discounted.			

AI Patch Track

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all day) #</u>	<u>Hourly</u>	<u>Tournament (all day) #</u>
Track	\$35 - 2hr min	\$289	\$46 - 2hr min	\$375
Lights	\$32	\$32	\$32	\$32
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$12.50	-	\$12.50	-
Cleaning deposit	\$255	\$255	\$255	\$255
Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	N/A	N/A	N/A	N/A

Arlington Park (open turf area)

Description	RESIDENT		NON-RESIDENT or COMMERCIAL	
	Per Field		Per Field	
	<u>Hourly</u>	<u>Tournament (all day) #</u>	<u>Hourly</u>	<u>Tournament (all day) #</u>
Fields	\$91 – 2hr min.	\$438	\$115 – 2hr min.	\$569
Lights	N/A	N/A	N/A	N/A
Score keeper	N/A	N/A	N/A	N/A
Facility attendant	\$12.50	-	\$12.50	-
Cleaning deposit	\$255	\$255	\$255	\$255
Damage deposit	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor	Based on severity/ labor
Field prep	N/A	N/A	N/A	N/A
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on field rental fees. Additional fees such as: Lights, Scorekeeper, Attendant, Field Prep, Insurance and Cleaning Deposit are not discounted.			

Tournament day rate is for 9 hours from 8:00 a.m. to 5:00 p.m., then hourly rate thereafter.

Park and Field Rentals Information

- Contracts will be accepted starting March 1 for the current year only and no less than 10 working days prior to event date. (Based on availability)
- 100% of the fees must be paid at the time of reservation.
- Users are required to provide a minimum of \$1 Million Dollars liability insurance, naming the City of Vacaville as additional insured. Liability insurance must specify the Hold Harmless Clause.
- Proof of Insurance must be provided to the Customer Service Representative thirty (30) days prior to the event, or the event will be canceled.
- In case of weather conditions or unforeseen circumstances, beyond our control, we will try to reschedule your reservation. If not available or unacceptable to the renter, a refund will be issued.
- Outside groups are not allowed to sell food or beverage.
- If intentionally misleading information is provided by the user in the contract or through any other means regarding the nature of the event or the number of participants, the City will immediately cancel the contract and all fees will be forfeited. Additionally, the user will be prohibited from scheduling or using a City field for a period to be determined by the Director of Community Services.
- There will be a \$33 cancellation fee. Full refund = 30 days in advance; ½ refund = 29-11 days in advance; no refund 10 days or less notice.

CREEKWALK PLAZA AND STAGE

Community Services Department
@707-469-6674

Rental of the CreekWalk Plaza does not include Andrews Park.

* The CreekWalk Plaza may be rented at the discretion of the Director of Community Services for approved events consistent with the City of Vacaville's mission and vision.

DESCRIPTION	RESIDENT	NON-RESIDENT or COMMERCIAL
Plaza (32,000 square feet)	\$302 / 4 hrs	\$391 / 4 hrs
Each Additional Hour	\$90	\$118
Cleaning Deposit	\$599	\$599
Staff – See Below for rates (All Functions Require Community Services Support Staff)		
STAGE (36 ft. X 14 ft.)		
Day Rental (Max. 8 hrs)	\$1,200	\$1,560
Transportation of Stage if Required	\$240 - \$359 (All Categories)	
Cleaning Deposit	\$246 (All Categories)	
Staff	\$18.00/hr for first staff / \$12.50/hr for second staff (All Categories)	
Lights	\$121 (All Categories)	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on plaza and stage rental fees. Additional fees such as: Transportation, Staff, Lights, Insurance and Cleaning Deposit are not discounted.	

\$1M Dollars Insurance Required

Damages – The City will bill renters for damage done to Plaza and/or Stage, based on severity, replacement value plus labor hours.

Additional Stage Rental Requirements/Information

- Stage cannot be moved. Set up or take down of the stage must be completed by Community Services' Staff
- Stage comes with fluorescent lighting
- Stage must be cleaned upon completion of use
- Stage requires 2 hours set up and 2 hours take down. This is in addition to the day rental

RECREATION CENTER

This sports facility may be reserved for recreation uses.

Community Services Department

@707-469-6674

Room	RESIDENT	NON-RESIDENT or COMMERCIAL
<u>Sport Court</u>	\$126 per hour \$770 per day (8 Hr. Max) \$1,293 per weekend (16 Hr. Max)	\$165 per hour \$1,002 per day (8 Hr. Max) \$1,681 per weekend (16 Hr. Max)
(Spring Floor Only)	\$77 per hour \$460 per day (8Hr. Max) \$768 per weekend (16Hr. Max)	\$99 per hour \$598 per day (8 Hr. Max) \$1,000 per weekend (16 Hr. Max)
Attendant	\$12.50 per hour	\$12.50 per hour
Cleaning Deposit	\$359	\$359
Cancellation Fee	\$33 (With 30 days notice)	\$33 (With 30 days notice)
DAMAGE(S)	Applicants will be billed and/or the amount taken from the cleaning deposit, for damage(s). Charges will be based upon severity, replacement value and labor hours.	
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Additional fees such as: Attendant, Insurance and Cleaning Deposit are not discounted.	

WALTER V. GRAHAM AQUATIC CENTER FEES

**Community Services Department
@707-469-4024**

DESCRIPTION	HOURLY RATE (2 HR MINIMUM)
Dates available: Saturday 5:30 p.m. – 7:30 p.m. Sunday 5:30 p.m. – 10:00 p.m.	
#1 – Water Activity Area #2 – Swimming Pool #3 – Water Slides #4 – Competition Pool #5 – Entire Complex	
Pool Area West – 1 + 2 + 3	\$216 plus 7 guards @ \$10.75/ hr plus 1 manager @ \$13.50 hr
Pool Area East – 4	\$125 plus 3 guards @ \$10.75/ hr plus 1 manager @ \$13.50 hr
Entire Complex – 1 + 2 + 3 + 4	\$313 plus 10 guards @ \$10.75/hr plus 1 manager @ \$13.50 hr
Note: If rental capacity exceeds 550 participants, extra guards will be required at the rate of 1 guard per 50 participants not to exceed a pool capacity of 650 or 13 guards	
BBQ AREA + POOL ADMISSION \$59.00	
<ul style="list-style-type: none"> Insurance Required – Contact your insurance agent 	Ask for details
<ul style="list-style-type: none"> Cleaning Deposit 	\$246
<ul style="list-style-type: none"> Cancellation Policy – 3 or more business days 	\$33 flat fee
<ul style="list-style-type: none"> Daily Pool Admission <ul style="list-style-type: none"> 0 – 2 years 3 – 12 years 13 – 54 years 55 and over 	Free \$4 \$5 \$4

PERFORMING ARTS THEATRE

The theater features 499 fixed seats for cultural and assembly events.

**Community Services Dept.
@ 707 469-4015**

	RESIDENT	NON-RESIDENT
Theatre: Mon. – Thurs Base Rent Rental fees are based on the higher of the base rent or % of gross. Overtime charges apply to all rates after 8 hours.	\$930	\$1,211
Theatre: Fri. – Sun Base Rent Rental fees are based on the higher of the base rent or % of gross. Overtime charges apply to all rates after 8 hours.	\$1,116	\$1,451
% of Gross	18%	20%
Overtime Rent	\$171/hr	\$219/hr
Lobby	\$137	\$178
Patio	\$185	\$239
Rehearsal Days*	\$48/hr	\$55/hr
Technicians**	\$27/hr	\$27/hr
House Manager	\$15.00/hr	\$15.00/hr
Attendant	\$15.00/hr	\$15.00/hr
Box Office Staff	\$15.00/hr	\$15.00/hr
Box Office Set Up	\$212	\$212
Piano Rental	\$106 plus tuning	\$106 plus tuning
Ticket Stock	\$0.20 per ticket	\$0.20 per ticket
Janitorial Basic Rate	\$80 minimum for four hours	\$80 minimum for four hours
Preservation & Enhancement Fee	\$1.00 per ticket	\$1.00 per ticket
Cleaning Deposit	\$302	\$302
Use Deposit***	\$424	\$424
NON-PROFIT FEE DISCOUNT	Non-Profits with current 501C3 status may receive a 25% discount on facility rental fees. Labor, Deposits, Equipment and Ticket Stock are not discounted.	

In the case of damage(s): Clients will be billed or the amount taken from the cleaning and use deposit. Charges will be based on severity, replacement value and labor required.

*Rehearsal rates only apply to Monday – Thursday. Rehearsals scheduled on Friday – Sunday will be charged full peak day rent.

**Technician overtime is billable at time and a half.

*** The Use Deposit may be waived for returning non-profits.

CITY HALL

This facility offers three rooms of various sizes for assembly and meetings.

Community Services Department
@ 707-449-6126

Room / Size / Capacity	Rate Per Hour	
	MONDAY –FRIDAY before 5:00 pm	MONDAY –FRIDAY after 5:00 pm
Council Chambers 33' x 63' 76 audience 7 dais, 11 staff	\$79	\$102
Council Chambers Technician	\$31	\$31
Conference Room A/B 21' x 35' 42 seated	\$58	
Police Department EOC Conference Room 26' x 36' 50 seated	\$58	

- Rates include a 15% administration fee
- Day use only, with the exception of the Council Chambers, for use by a public agency for uses expressly approved by the City of Vacaville.
- No weekend use.