



ABANDONMENT REQUEST APPLICATION

APPLICANT/CONTACT PERSON:

Phone _____

Name

Address

City

State

Zip

ADJACENT PROPERTY OWNER:
(Abandonment of Land Only)

OR

PROPERTY OWNER:
(Abandonment of Easement)

Name

Address

City

State

Zip

DESCRIPTION OF PROPOSED ABANDONMENT _____

REASON FOR REQUESTING ABANDONMENT _____

HOW DID CITY (COUNTY IF ANNEXED FROM) ACQUIRE THE PROPERTY (DEED, MAP,
CONDEMNATION, PURCHASE)? _____

ITEMS TO SUBMIT:

- COPY OF CITY ACQUISITION DOCUMENT
- UTILITY COMPANY LETTERS AGREEING TO THE ABANDONMENT
- LEGAL DESCRIPTION AND PLAT (8 1/2 X 11)
- TITLE REPORT FOR RECEIVING PROPERTY (ABANDONMENTS OF LAND ONLY)

NOTE: AFTER APPROVAL, APPLICANT IS RESPONSIBLE FOR PROVIDING TYPED DEED UPON REQUEST BY THE CITY ENGINEER

FEE PAID: _____

DATE: _____

RECEIVED BY: _____