

CITY OF VACAVILLE
BUILDING DIVISION

APPLICATION FOR SIGN PERMIT

CONTACT INFORMATION:

PROJECT NAME: _____

PROJECT ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____ FAX NUMBER: _____

TYPE OF SIGN

MOUNTED ON BUILDING SIGN yes () no () MONUMENT SIGN yes () no () OTHER

BUILDING/TENANT FRONTAGE DIMENSIONS: _____

SIGN DIMENSIONS: _____

TOTAL VALUE OF SIGN PROJECT \$ _____

ALSO PROVIDE THE FOLLOWING:

1. TWO (2) COPIES OF THE PLAN, SHOWING:

- A. The position of the sign or other advertising structure in relation to adjacent buildings or structures.
- B. The design and size, structural details and the calculations and colors proposed, the proposed location on the premises of such sign or sign structure and an estimate of the illumination level of such sign.
- C. Current photographs showing existing signs on the premises and adjacent property, and certifying the date on which such photographs were taken.
- D. A statement showing the size and dimensions of all signs existing on the premises at the time of making such application.

Monument Signs --Per California Building Code Section 106.3.3 and Uniform Sign Code Section 302, all monument sign permit applicants are required to submit a site plan that shows the location of all right of way lines, property lines, easements, light poles, fences, fire hydrants or any other fixed object on the site within 20 feet in every direction of the proposed sign. The plot plan shall show or state the monument used for horizontal staking control. Staking control lines indicating bearing and distance from the horizontal control to the sign shall be shown on the plans.

The plot plan may be of any size not exceeding 24x36 inches and not less than 8 1/2 x 11 inches.

The plan review shall include but not be limited to ensuring the sign is on the property of the permit application address, ensuring the sign is not within any easements, ensuring the sign is not in the public right of way, ensuring the sign is out of any site distance triangle as defined in the Public Works Standard Specifications, latest edition.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

