



Take *Charge* of your **FUTURE**

... A career exploration for youth



Dear College Representative,

Thank you for showing interest in volunteering your time, enthusiasm, and knowledge of your school with our community's youth at our annual "Take Charge of your Future College & Career Day." This event, which is sponsored by the City of Vacaville's Youth Roundtable and the Vacaville Police Activities League, will highlight the importance and value of a college education as well as many other career options after high school. This event is scheduled for Saturday April 2, 2011 from 10 a.m. to 2 p.m. at the Ulatis Community Center, 1000 Ulatis Drive, Vacaville, California.

Give youth a chance to "Take Charge" of their futures by sharing any resourceful information and even your personal experience on what it takes to go to college and find a rewarding career. We are hoping that you will be able to provide college prospects information on academics, admissions, and financial aid. Remember that any interactive displays/ activities are encouraged in order for you to highlight your specific school/institution.

For more information, please contact me directly at (707) 469-4030, and remember that even in this time of economic uncertainty, an investment in our youth provides security for our economic future.

Sincerely,

Danielle Waters
Volunteer Committee Chair
1100 Alamo Dr. Vacaville, CA 95687
(707) 469-4030





Take *Charge* of your FUTURE

Presenter Registration Form



NOTE: Please fill out the form below FOR EACH PRESENTER who will be representing your School/College/University at this event. Please return all forms NLT March 12, 2011 to: Danielle Waters, 1100 Alamo Dr. Vacaville, CA. 95687 or FAX (707) 469-4022, or email: dwaters@cityofvacaville.com

School/College/University Information (Please Print)

Name of School _____

Address of School _____

Name of Representative (First & Last) _____

Phone Number _____

Email _____

If bringing an interactive display or activity please describe:

Equipment Needed: (One table and 2 chairs will be provided in each booth)

Will you need electricity? (only 110 available) Yes No

Could your booth be placed outdoors if space were limited? Yes No

Rules & Regulations:

- The Ulatis Community Center at 1000 Ulatis Drive will be open for set up at 7 am the day of the event.
- A map showing your booth's placement will be provided to you one week PRIOR to the event, but last minute changes may be made, so please check in the morning of April 2 to verify your booth's placement.
- Please remember the interactive nature of this event and provide some type of hands on activity or demonstration that highlights your school.
- You may take breaks as needed and refreshments will be provided for our volunteers. We will have volunteers to watch over your booth if you are by yourself and do not wish to leave your booth unattended.
- Please do not break down your booth prior to 2 p.m. and complete the event evaluation form provided.

Agreement

I, as the volunteer in this event, have read and agree to observe the rules and regulations of the "Take Charge of Your Future" event.

Authorized Signature

Date